

# DISTRICT ADMINISTRATION YAMUNA NAGAR

## ORDER

In compliance with the directions issued by Additional Chief Secretary to Govt of Haryana, Department of Revenue & Disaster Management Department vide No PS/FCR&ACS/2020/Spl-5 dated 19-04-2020 and Ministry of Home Affairs, Government of India vide Order No 40-3/2020-DM-1(A) dated 15-04-2020 along with the corrigendum issued vide Order No 40-3/2020-DM-IA) dated 16-04-2020 and order No 40-3/2020-DM-IA) (attached) and in view of Powers conferred under the section 30 (2) (v) of the Disaster Management Act, 2005, I, Mukul Kumar, IAS, Deputy Commissioner cum Chairperson, District Disaster Management Authority, Yamunanagar do hereby constitute following Committees to grant approval of passes for Industries/Industrial establishments /Commercial & Pvt Establishments.

### Committee for Approval of passes for Industries/Industrial establishments /Commercial & Pvt Establishments having employee's up-to 25 people:

#### Sub Division: Jagadhri

Sr No	Rural Areas	Urban Areas
1	Sh Darshan Kumar, HCS, SDM Jagadhri	Sh Darshan Kumar, HCS, SDM Jagadhri
2	Sh. Subhash Chand, HPS, DSP HQ	Sh. Subhash Chand, HPS, DSP HQ
3	Sh Dinesh Sharma BDPO Jagadhri Sh R.D. Sawhney, BDPO Mustafabad (As the case may be)	Sh. Bharat Bhushan, HCS Joint Commissioner
4	Sh. Naresh Bhardwaj ALC	Sh. Naresh Bhardwaj ALC

Mukul Kumar

**Sub Division: Bilaspur**

Sr No	Rural Areas	Urban Areas
1	Sh. Naveen Ahuja, HCS, SDM Bilaspur	Sh. Naveen Ahuja, HCS, SDM Bilaspur
2	Sh Ashish Chaudhary, HPS, DSP Bilaspur	Sh Ashish Chaudhary, HPS, DSP Bilaspur
3	Sh Dinesh Sharma BDPO Bilaspur Sh Jogesh Kumar, BDPO Chhachhrauli (As the case may be)	Smt. Nisha Sharma, Secretary, MC Sadhaura
4	Smt. Anjana Goel ALC	Smt. Anjana Goel ALC

**Sub Division: Radaur**

Sr No	Rural Areas	Urban Areas
1	Smt. Pooja Chanwaria, HCS, SDM Radaur	Smt. Pooja Chanwaria, HCS, SDM Radaur
2	Sh. Kushal Pal Singh, HPS, DSP Radaur	Sh. Kushal Pal Singh, HPS, DSP Radaur
3	Smt. Martina Mahajan, BDPO Radahur.	Sh Ajay Walia, Secretary, MC Radaur.
4	Smt. Anjana Goel ALC	Smt. Anjana Goel ALC

**Committee for Approval of passes for Industries/Industrial establishments / Commercial & Pvt Establishments having employee's more than 25 but up to 200 people:**

Sr No	Rural and Urban areas (except MC area)	Municipal Corporation (MC) Area
1	Smt. Pratima Choudhary, IAS, ADC	Sh. Dharamvir Singh, IAS, Commissioner MC Ynr-Jagadhri
2	Sh Sudhir Taneja, HPS, DSP Jagadhri	Sh Sudhir Taneja, HPS, DSP Jagadhri
3	Sh Dinesh Sharma / Sh Jogesh Kumar / Smt Martina Mahajan / Sh R.D. Sawhney, BDPO (As the case may be)	Sh. Bharat Bhushan, HCS Joint Commissioner
4	Sh. Naresh Bhardwaj ALC	Sh. Naresh Bhardwaj ALC

*Mukul Kumar*

**Committee for Approval for passes from Industries/Industrial establishments / Commercial & Pvt Establishments having employee's more than 200 people**

Sr No	District
1	Sh. Mukul Kumar, IAS, Deputy Commissioner, Yamunanagar
2	Sh. Himanshu Garg, IPS, Superintendent of Police, Yamunanagar
3	Sh. Deepak Narwal, Assistant Director, DIC Yamunanagar
4	Sh. Naresh Bhardwaj Assitant Labour Commissioner, Yamunanagar

Applicant shall apply on SARAL Haryana Portal (<https://saralharyana.gov.in/>) to obtain permission to resume operations and apply for passes. Further, passes for interstate movement of vehicles shall be applied on Govt of India portal for e-pass (<https://covidpass.egovernments.org/requester-dashboard/>)

**Type of Passes:**

- A) Red Special Pass (Triangular Shaped) – Essential Service Providers (allowed to enter containment zone)
- B) Ordinary Pass (Rectangular Shaped)
  - a. Green Color – Industries / Commercial Establishments
  - b. Blue Color –Construction Projects

For details regarding Implementation Process in phased manner, type of passes, Process Review Committee, Oversight Committee at State Level & Grievance Redressal Mechanism, refer letter No. PS/FCR&ACS/2020/Spl-5 dated 19-04-2020 (Copy attached).

The committees constituted will be responsible to take action for the strict compliance & implementation of above instructions with immediate effect.

  
Deputy Commissioner  
Yamuna Nagar.

Endst. No 1707

Dated: 19-04-2020

A copy of the above is forwarded to the following for information & necessary action:-

1. The Financial Commissioner Revenue & Additional Chief Secretary to Government of Haryana Revenue & Disaster Management Department.
2. The Director General, Industries & commerce Haryana, Chandigarh.
3. Additional Deputy Commissioner, Yamuna Nagar.
4. Superintendent of Police, Yamuna Nagar.
5. SDM Jagadhri/Bilaspur/Radaur.
6. DSP HQ/Jagadhri/Bilaspur/Radaur.
6. BDPO Bilaspur/Radaur/Jagadhri/Sadharua.
7. Assistant Labour Commissioner, Yamuna Nagar.
8. Assistant Director, DIC Yamuna Nagar.
9. District information officer Yamuna Nagar.

*Mukul Kumar*  
Deputy Commissioner  
Yamuna Nagar.

**Government of Haryana  
Revenue & Disaster Management Department**

To

1. All Administrative Secretaries in the State
2. All Divisional Commissioners in the State
3. All Deputy Commissioners in the State

No.PS/FCR&ACS/2020/ *SP-5*

Dated: Chandigarh, the 19<sup>th</sup> day of April, 2020.

Sub: Implementation of Consolidated revised guidelines for containment of COVID-19 issued by the Ministry of Home Affairs, Government of India.

Kindly find enclosed herewith consolidated revised guidelines for containment of COVID-19 issued by the Ministry of Home Affairs, Government of India vide Order No.40-3/2020-DM-I(A) dated 15.04.2020 alongwith the corrigendum issued vide Order No.40-3/2020-DM-IA) dated 16.04.2020 and order No.40-3/2020-DM-I-A) to be implemented w.e.f. 20.04.2020 for meticulous compliance. Further, these instructions are subject to issuance of any further instructions by the Ministry of Home Affairs Govt and National Disaster Management Authority and State Disaster Management Authority from time to time in this regard:-

- 1) Demarcation of areas as Containment Zone shall be determined by Health Department, Govt. of Haryana from time to time and will be published on onemappgm.gmda.gov.in and through press intimation.
- 2) Activities permitted in and outside containment zones will be strictly regulated as per MHA guidelines dated 15.04.2020 (Copy Attached).
- 3) Implementation Process
  1. Applicant shall apply on SARAL Haryana Portal (<https://saralharyana.gov.in/>) to obtain permission to resume operations and apply for passes. Further, passes for interstate movement of vehicles shall be applied on Govt of India portal for e-pass (<https://covidpass.e governments.org/requester-dashboard/>)
  2. As a part of application, the applicant will give an undertaking of SOPs mentioned in annexure I & II of MHA order issued on 15<sup>th</sup> Apr, 2020.
  3. In order to scrutinize and approve the application committee shall be constituted at Block level, Town level, and City level comprising following members:

Approval for passes up-to 25 people:

Sr. No.	Rural Areas	Urban Areas
1.	SDM of the area	SDM
2.	DSP of the area	DSP of the area
3.	BDPO of the area	EO/ Secretary of the MC
4.	Assistant Labour Commissioner	Assistant Labour Commissioner

**Approval for passes for more than 25 but up-to 200 people**

Sr. No	Rural and Urban areas (except MC areas)	Municipal Corporation (MC) Area
1	ADC of the area	Commissioner MC
2	DSP of the area	DSP of the area
3	BDPO of the area	EO/ Secretary of the MC
4.	Assistant Labour Commissioner	Assistant Labour Commissioner

**Approval for passes for more than 200 people**

Sr. No	District
1	DC of the area
2	SP / CP of the area
3	GM DIC
4.	Dy Labour Commissioner

Further, Chairman of the committee may coopt any additional member as required.

4. Applications received from Industries / Industrial establishments / Commercial and Private Establishments having employed up to 25 people shall be scrutinized and approved by the Block Level Committee.
5. Applications received from Industries / Industrial establishments / Commercial and Private Establishments having employed more than 25 people but up to 200 people shall be scrutinized and approved by the Committee headed by Addl DC / Commissioner, Municipal Corporation - MC, as applicable.
6. Applications received from Industries / Industrial establishments / Commercial and Private Establishments having employed more than 200 people shall be scrutinized and approved by the Committee headed by DC.
7. This entire process of scrutinizing and grant of permission / passes shall be issued in a phased manner through SARAL Haryana Portal (<https://saralharyana.gov.in/>) by the aforementioned committee. The phasing will be done in each district as per social distancing norms and strict containment requirements in their district. Accordingly, approvals will be given in a phased manner strictly on first come first serve basis.

Guidelines for phased approval are as following:

For Industries / Industrial establishments / Commercial and Private Establishments having employed up to 25 people shall be scrutinized and approved by the Block Level Committee.

enter containment area (as notified by District Administration from time to time).

Further, for in situ labour i.e labour residing within the factory unit / site, no separate passes shall be required.

10. Process Review Committee: A committee shall be formed under the chairmanship of the Special Secretary, Home Department and including Secretary Industries and Special Secretary Labour to oversee / monitor the issuance of passes.

11. The committee headed by the DC will oversee and monitor the functioning of other committees at district level.

12. Oversight Committee at State level under the Chairmanship of ACS (I&C) including administrative secretaries or their representation of departments such as Department of Health and Family Welfare, Department of Labour, Department of Food and Supplies, Home Department, Additional Director (IS&H) etc. shall be formed for the purpose of oversight and guidance to various departments of the Govt. of Haryana. MD HSIIDC will be the Nodal Officer to co-ordinate the operations of this committee.

13. Grievance Redressal Mechanism: Industrial undertakings can submit their queries/grievances pertaining to their operations on Grievance portal <https://grs.hartron.io/#/> (available on Haryana Enterprise Promotion Centre portal) developed by Department of Industries & Commerce, HSIIDC, Department of Industries & Commerce, and Labour Department will act as Nodal Offices to co-ordinate the operations of this mechanism.

You are, therefore, requested to bring this instructions to the notice of all concerned for strict and immediate compliance.



(DHANPAT SINGH, IAS)

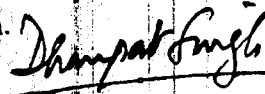
Financial Commissioner Revenue &  
Additional Chief Secretary to Government of Haryana  
Revenue & Disaster Management Department

Dated 19.04.2020

Endst. No.PS/FCR&ACS/2020/ *Spt 6*

A copy of the above is forwarded to the following for information & necessary action:-

1. Sr. Secretary to the Chief Minister for kind information of the Hon'ble CM.
2. Private Secretary to the Deputy Chief Minister for kind information of the Hon'ble Dy. C.M.
3. Private Secretary to All Ministers for kind information of Ministers.
4. Chief Secretary to Govt. of Haryana, Chandigarh.
5. PSCM/APSCM-I to CM/APSCM-II to CM.
6. All officers Incharge of the Districts in the State of Haryana.



(DHANPAT SINGH, IAS)

Financial Commissioner Revenue &  
Additional Chief Secretary to Government of Haryana  
Revenue & Disaster Management Department

- a) In case of Pass requirement for up to 20 people, approve 100% of the requirement
- b) In case of Pass requirement for more than 20 people, approve 50% of the requirement or 20 passes, whichever is higher
- For IT and ITES units
  - c) In case of Pass requirement for up to 20 people, approve 50% of the requirement
  - d) In case of Pass requirement for more than 20 people, approve 33% of the requirement or 10 passes, whichever is higher
- For Construction projects
  - e) In case of in situ construction projects, allowed in 16.iii of MHA guidelines, operations shall be allowed with 50% of the total workforce. However, no passes will be issued
  - f) In case of non in situ projects, allowed in 16.i, 16.ii, of MHA guidelines, operations shall be allowed with 50% of the total workforce with issuance of Blue passes
- It is clarified that opening of shops / dhabas on highways/movement of Self Employed individuals shall be strictly governed by MHA guidelines, and will be regulated by the Block / Town / City level Committee, as applicable, outside of this mechanism in consultation with Department of Labour by strictly adhering to the containment zone restrictions issued by MHA guidelines.
- In view of the approaching summer season and new academic session, distribution of books by book shops to school and college students and sale of Air Conditioners, Air coolers, Fans and their repair shops may be treated as essential goods / services and allowed to remain open and operate outside containment zone.

These guidelines are to be strictly implemented, without any dilution. The District Magistrates can, however, in exercise of the powers vested vide para 4(Z) of the MHA guidelines, fix the timings of various establishments, industries, and other permitted activities depending upon the local requirements and norms of social distancing.

9. Passes shall be issued with the following distinction:

- a. Red Special Pass: Triangular passes in Red color shall be issued only to "Essential Service Providers" and Special pass holder will be allowed to enter the containment area (as notified by District Administration from time to time) or outside containment area both to provide essential services.
- b. Ordinary Pass: Rectangular passes (in Green color for Industries / Commercial Establishments and Blue color for Construction Projects) shall be issued to other than "Essential service providers" eligible for "as per guidelines issued by MHA, Govt". Ordinary Pass holder shall not be allowed to